N.F. 15-11/2016-Acad

Date: 19.12.2016

Details regarding the Registration of Ph.D. Fresher Candidates

Dear Candidates,

You have been PROVISIONALLY selected for admission into Ph.D. Programme Spring 2016-17 at this Institute. You must report at the venue of registration along with your all original certificates, mark sheets and registration fees for confirmation of admission as per the schedule given below.

A. FOLLOWING SCHEDULED OF REPORTING AT INSTITUTE FOR REGISTRATION:

Date, time & Venue of registration	**Date : 2nd January 2017 (Monday)** **Time : 10:30 AM onwards** **Venue : School of Electrical Sciences, Arugul Campus, IIT Bhubaneswar**

B. DETAILS OF FEE TO BE PAID BY INDIAN NATIONALS:

	Institute Fee	**Hostel Fee**	**Total Fee**
Institute Scholars	**Rs. 26,740/- (GE/OBC)**	**Rs. 22,500/-**	**Rs. 49,240/- (GE/OBC)** **(Institute Fee: Rs. 26, 740/- + Hostel Fee : Rs. 22,500/-)**
	Rs. 24,240/- (SC/ST)		**Rs. 46,740/- (SC/ST)** **(Institute Fee: Rs. 24, 240/- + Hostel Fee : Rs. 22,500/-)**
Sponsored Scholars	**Rs. 26,240/- (GE/OBC/SC/ST)**	**Rs. 22,500/-**	**Rs. 48,740/- (GE/OBC/SC/ST)** **(Institute Fee: Rs. 26, 240/- + Hostel Fee : Rs. 22,500/-)**

C. MODE OF FEE PAYMENT:

1. **On line Mode Click here for payment online payment.**

   https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=381114

2. **Through Demand Draft (any Nationalized Bank)**

   Details are as follows:

   P.T.O.

For Institute Scholar:

Students has to deposit two separate bank **drafts for <u>Rs. 26,740/- (General/OBC category)</u> or <u>Rs. 24,240/- (for SC/ST category)</u> drawn in favour of "Registrar IIT Bhubaneswar" and <u>Rs. 22,500/-</u> drawn in favour of "IIT Bhubaneswar–Hostel Account" on any nationalized bank payable at Bhubaneswar**. The fee structure and the amount are subject to change from time to time. The details of fees are given in the table overleaf.

SI. No	Particulars	Amount (Rs.)	
		For General/OBC Category	For SC/ST Category
	INSTITUTE FEES		
1.	First installment of Institute Fees (Non-refundable)	Rs.14,740/-	Rs. 12,240/-
2.	Caution Money Deposits (Refundable)	Rs.12,000/-	Rs. 12,000/-
	Total	**Rs. 26,740/-**	**Rs. 24,240/-**
	HOSTEL FEES		
1.	Hostel Overhead Charges	Rs. 8,500/-	Rs. 8,500/-
2.	Mess Charges	Rs. 14,000/-	Rs. 14,000/-
	Total	**Rs. 22,500/-**	**Rs. 22,500/-**
	GRAND TOTAL (Institute Fee + Hostel Fee)	**Rs. 49,240/-**	**Rs. 46,740/-**

For Sponsored/Project Scholar:

Students has to deposit two separate **bank drafts for <u>Rs. 26,240/- (General/OBC/SC/ST category)</u> drawn in favour of "Registrar IIT Bhubaneswar" and <u>Rs. 22,500/-</u> drawn in favour of "IIT Bhubaneswar–Hostel Account" on any nationalized bank payable at Bhubaneswar**. The fee structure and the amount are subject to change from time to time. The details of fees are given in the table overleaf.

SI. No	Particulars	Amount (Rs.)	
		For General/OBC Category	For SC/ST Category
	INSTITUTE FEES		
1.	First installment of Institute Fees (Non-refundable)	Rs.14,240/-	Rs. 14,240/-
2.	Caution Money Deposits (Refundable)	Rs.12,000/-	Rs. 12,000/-
	Total	**Rs. 26,240/-**	**Rs. 26,240/-**
	HOSTEL FEES		
1.	Hostel Overhead Charges	Rs. 8,500/-	Rs. 8,500/-
2.	Mess Charges	Rs. 14,000/-	Rs. 14,000/-
	Total	**Rs. 22,500/-**	**Rs. 22,500/-**
GRAND TOTAL (Institute Fee + Hostel Fee)		**Rs. 48,740/-**	**Rs. 48,740/-**

D. DOCUMENT TO BE SUBMITTED AT THE TIME OF REGISTRATION:

a) Admission Offer Letter.

b) Bio data Form **(Annexure I)**

c) Updated Curriculum Vitae.

d) Guardian's Declaration and Student's undertaking forms **(Annexure II).**

e) One sets of photocopies of Certificates and mark-sheets of all relevant preceding examination (starting from Matriculation onwards) and submit a self attested copies of the same along with the respective originals for verification.

f) Candidates, whose qualifying examination results and certificates are not available, are required to provide Provisional Certificate or a course completion certificate duly singed by the Head of the College/Department (in lieu of provisional certificate) to that effect from the concerned Institution

g) GATE/UGC/CSIR-NET (JRF)/INSPIRE etc.. (Fellowship) qualifying document (if applicable) in original along with one sets of photocopies

h) Sponsorship Certificate (if applicable) **(Annexure III)**

i) Physically Disabled Certificate as per the Govt. of India latest format (for PwD category students) (if applicable).

j) Release/Resignation acceptance letter/order from the present employer (if you are in employment).

k) Caste certificate (if applicable) issued by a competent authority. OBC (with Non-Creamy Layer/Minority status and SC or St Community certificate as per the Govt. of India latest format).

l) Latest Income certificate issued by Tahasildar/S.D.O./any other equivalent officer.

m) Appointment letter and joining report in Project (if applicable).

n) Medical Certificate of Fitness form a registered Medical Practitioner **(Annexure IV).**

o) All Health Examination Certificates

p) Certificate from the Project Co-ordinator (if applicable) **(Annexure V)**

q) Proof of **Adhara linked bank passbook** xerox with account details for release of fellowship (if not possessed, submit an undertaking to provide the same by next 3 months) **(Annexure – VI)**

r) 4 sets of recent colour Passport size photograph (You have to required to write your name on the back side of each photographs)

s) Fee Deposit Slip (If paid online) or two separate demand drafts

    a) Institute fee   b) Hostel fee

N.B. - Annexure I, II, III, IV, V and VI can be downloaded from the institute website http://www.iitbbs.ac.in/phd.php

E. IMPORTANT POINTS

1. Students are expected to arrive before the scheduled time of the registration.

2. Students are requested to carry their Offer Letter at hand so that their identity can be verified easily and they can be sent to the hostel or Institute for further registration process.

3. **The Ph.D. (Freshers) Registration will be held in the Permanent Campus at Arugul. Hostel room will be allotted on the same day.**

P.T.O.

4. Students coming by rail may get down at **Khurda Road Railway Station (6km Approx) or Bhubaneswar (30km Approx.). Those coming by flight can directly reach the venue (35km Approx. from Bhubaneswar Biju Pattanaik International Airport).**

5. Students are requested to bring their own mattresses, pillows, bed sheets and curtains. (Provision will also be made for purchasing the above required items in the hostel itself).

Sd/-
सहायक कुलसचिव (शैक्षणिक)
Assistant Registrar (Academics)